

**FCWC Board Meeting Minutes  
January 07, 2014**

The meeting was called to order by Judy Paulson at the home of Lynn Brule at approximately 7:12 p.m.

**FCWC Constitution:**

Judy Paulson recognized Joyce Pollacia and Sherry Coleman for the work they have done in reviewing the FCWC Constitution and recommending changes for approval by the members. Joyce presented and reviewed the recommended Constitution changes.

Motion was made by Diane Apprill to approve the revised Constitution as amended and seconded by Denise Provencher. The motion passed.

Follow-up Action:

- Denise will post a link on the FCWC website for members to access the Constitution with the revisions noted.
- At the January 14<sup>th</sup> General Meeting, members will be informed that they need to go to the website and review the revised Constitution as a vote for approval will be held at the February 11<sup>th</sup> General meeting.
- Joyce will have available at the January 14<sup>th</sup> General Meeting 10 hard copies of the document for those members who have difficulty accessing the website.
- After the January 14<sup>th</sup> General Meeting, Denise will send out an e-mail reminder with the link to all members.

**Secretary:**

In the absence of Recording Secretary, Marsha Schwartz, Diana Hueter read the Minutes of the November Board Meeting. Ellen Brigham noted the minutes pertaining to the Couples Social should be corrected to read \$50 per person or \$100 per couple for members and \$60 per person or \$120 per couple for nonmembers.

Motion was made by Linda Lieser to approve the minutes as revised and seconded by Corinne Kowalski. The motion passed.

<b><u>Treasurers Report:</u></b>	Beginning Balance	\$8,038.83
	Receipts	\$ 188.00
	Disbursements	\$1,002.97
	Ending Balance	\$7,223.86

Patty Boyer Moore noted that the Holiday Party is not reflected in the Treasurer's Report. 77 people paid to attend the Holiday Party. It is anticipated that the Holiday Party was a financial break-even event.

Motion was made to accept the Treasurer's Report by Sherry Craig and seconded by Ellen Brigham. The motion passed.

### **Vice President's Report – Membership:**

There is a discrepancy in the total number of paid members. Membership reflects 131 paid members and the Treasurer reflects 130 members with no record of payment for one member.

Patty Boyer Moore noted that "cash" payments for membership have created a record-keeping problem. Diane Apprill shared the idea of the use of a duplicate receipt book for handling of "cash" payments.

Follow-up Action:

- Judy Paulson, Lisa Chill and Patty Boyer Moore will meet and reconcile the discrepancy in paid members by the next meeting.

### **Vice President's Report – Programs:**

The January 14<sup>th</sup> meeting is the Antique Roadshow. It will be held at Barb Barton's home on Melanie Lane. Each member is encouraged to bring one item to be appraised. The Program is being funded by Barb.

The November Holiday Shopping Program netted proceeds of almost \$200 to FCWC Programs and sales totaled almost \$4,000.

### **Vice President's Report - Communications:**

Sherry Craig emphasized that articles must be in by the 20<sup>th</sup> of the month. It is creating a hardship when submissions are late.

The number of photos in the newsletter will be limited as they consume too much data space.

The HOA news updates will be added to future FCWC newsletters.

Pat Parker, newsletter editor, is in Europe on vacation and Sherry requested help in reviewing the February newsletter. Ellen Brigham and Judy Paulson volunteered to assist.

### **Vice President's Report – Technology:**

Discussion held regarding upgrading the system from Microsoft Vista to Windows 7 this summer as funds have been budgeted and are available.

Motion was made by Diane Apprill to move forward with the investigation at the technical discretion of Denise Provencher of a new system for implementation this summer. The motion was seconded by Lynn Brule. The motion passed.

Follow-up Action:

- Denise will secure pricing for a new laptop, talk with Joan about system compatibility and the need for additional memory, and get the cost for the implementation of a new system.

**Sunshine News:** Corinne Kowalski reported that Barry Schwartz was now home.

**Special Program Event:** Ellen Brigham reported the venue was secured, DJ secured, and casino entertainment secured for Saturday, February 22<sup>nd</sup> at 7pm at the Prestonwood Country Club “The Hills”. Invitation designs were shared and the Special Program Committee members will select the design. The back of the invitations will include a map and the menu. The invitations will be rolled and delivered by the block captains the weekend of January 17<sup>th</sup>. RSVP deadline is February 14<sup>th</sup>. Attendance goal is 60 people. Looking for prizes and asking members to donate.

Follow-up Action:

- An e-mail blast will be sent to the members.

**Other Business:**

- Diane Apprill will contact Lauren Vickers about securing member photographs for the website directory.
- Lisa Chill will follow-up with Lauren Vickers and Lauren Snowden on membership.

There being no further business, a motion was made by Linda Lieser to adjourn the meeting at 9:02pm and seconded by Corinne Kowalski. The motion passed.

Submitted by,

Diana Hueter, Recording Secretary during the absence of Marsha Schwartz